



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 19, 2020

Office Order No.:150-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to	Remarks
01	Mr. Abul Bashar Mohammad Shazzad Hossen (1237), Assistant Vice President	Internal Audit Dept., Cumilla FullFledged SC	Internal Audit Dept., Head Office, Dhaka	
02	Mr. Md. Moaggem Hossain Khan (0522) EO	Internal Audit Dept., Head Office, Dhaka	Internal Audit Dept., Cumilla FullFledged SC	

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 26-08-2020 with a copy to the Administration Dept., Head Office, Dhaka.


Kazi Abul Manjur

SEVP & Incharge

Administration Department

Copy forwarded to: Above 02 (Two) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The EVP & Incharge (I/A)
6. The SVP, Finance & Accounts Dept.
7. Master file
8. Office Order file
9. Personal file.
1. The SEVP (PRT) & Incharge, Cumilla Zone

আর্থিক নিবাপত্রের সেতবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০। ৪

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০. ই-মেইল : ceo@primelifebd.com. nililbd@gmail.com. web : www.primeislamylifebd.com



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